



MAHATMA GANDHI
POSTGRADUATE INSTITUTE OF DENTAL SCIENCES
GOVT. OF PUDUCHERRY INSTN.
PONDICHERRY - 605 006

Phone : 0413-2279601 - 2279606
E-mails : mgpids.pondicherry.in,
mgpids@gmail.com
Websites : https://mgpids.gov.in
https://mgpids.edu.in

No. F-256/MGPGIDS/EC/AE/2026-27/ 974

Date: 12th SEP 2026

QUOTATION NOTICE

On behalf of the Mahatma Gandhi Post Graduate Institute of Dental Sciences, Puducherry, sealed Quotations are invited for the work of “Annual Maintenance Contract to Landscaping area opp. & eastern side of A.D. Block, Opp. to DD Block and east main entrance center median in MGPGIDS Campus, Indira Nagar, Gorimedu, Puducherry” from the eligible Firm / Registered Contractors in PWD, CPWD / Govt. Institutions. Documentary evidence shall be submitted in support of their having satisfactory completion of three similar works (similar works means landscaping maintenance works). The details of item is given below:

Item No.	Scope of Work	Qty	Rate in ₹	Unit	Amount in ₹
1.	Complete maintenance of the entire garden area (approx. 3695 sqm) for Two year having features such as Trees, lawn, shrubs, edge plants, flower beds, foliage's, creepers etc. including hoeing, weeding, pruning, decayed plants, grass gap filling, watering, mowing of lawn, grass cutting by lawn mower and brush cutter, removal of garden waste, applying insecticide, pesticide & fertilizers (whenever required) top dressing of lawn with manure and maintenance of other garden related works as directed by office-in-charge (Cost of manure, fertilizer, Insecticide, Pesticide, lawn mover and brush cutter with fuel & other material / articles shall be provided by the contractor).	1 Job		Job	

The sealed quotations superscribed as “Annual Maintenance Contract to Landscaping area in MGPGIDS Campus, Indira Nagar, Gorimedu, Puducherry” addressed to the Dean, Administrative Block, MGPGIDS, Indira Nagar, Gorimedu, Puducherry – 6 will be received through the Receipt / Dispatch section, Ground, floor, Administrative Block, MGPGIDS on all working days up to the last date of receipt of quotation on 05.10.2026 at 2.30 P.M. and shall be opened on the same day at 3.30 P.M. in the Dean's Office, MGPGIDS.

If the opening day of the quotation happens to be a public holiday, the same will be received and opened on the next working day at the same time.

All the Quotations should be accompanied by Earnest Money Deposit (EMD) 2.5% of the quoted amount in the form of Demand Draft drawn in favour of the Dean, Mahatma Gandhi Post Graduate Institute of Dental Sciences, Gorimedu, Puducherry. The quotation without EMD will be summarily rejected.

The work should be carried out as per the CPWD Specifications / Works manual with Agreement formalities of PWD, Puducherry. The undersigned reserves the right to accept or reject whole or any part of the quotation and the quotationer shall be bound to perform the same at the rate quoted by him.

The willing contractors are requested to visit the site and clarify their doubts if any before, quoting the rates.

P.T.O...

TERMS AND CONDITIONS:

1. **Period of Contract:** Period of contract is one year. The accepted rates will be in force for a period of one year. Any change in rate under any circumstance will not be accepted during the period of contract.
2. **Payment:** Payment will be made in 4 (four) instalments after completion of every 3 months of satisfactory performance and on receipt of the bills along with report for trimming, pruning, weeding, application of manure, fertilizer and pesticide on monthly basis and advanced stamped receipt within 30 days after the satisfactory performance and subject to fulfillment of other terms and conditions of the contract.
3. **Performance:** The work should be carried out to the entire satisfaction of MGPGIDS. The non satisfactory performance during maintenance period and other violation of specific terms and conditions may invite termination of the contract.
4. During the maintenance period, the decayed plants, if any should be replaced at your cost.
5. Necessary tools and plants, hose pipes, manures, fertilizers and pesticides etc., required for the maintenance work should be arranged from your end.
6. During maintenance period, trimming, pruning, weeding, application of manure, fertilizer and pesticide has to be done every month and monthly report for carrying out the trimming, pruning, weeding, application of manure should be submitted to claim the bill for each quarter. The lawn mower has to be used as per necessity or as directed by the MGPGIDS.
7. During the maintenance period, the drains around the garden should be maintained by means of removing dead and fallen tree branches, leaves, etc., and to remove the silt / earthen particles from the drain for free flow of water. Periodical work carried out must be submitted along with claim bill.
8. During maintenance period, proper watering, grooming of plants and cleaning should be done by employing required gardeners at regular intervals as directed by the Engineer-in-Charge.
9. The cost of annual maintenance contract includes replacement of dead plants, grass, supply of manure, pesticides and disposal of the garden wastes from MGPGIDS Campus and labour charges etc. complete.
10. Water charges at 1% of the bill amount will be recovered while claiming at each & every bills (water supplying tap points to garden area is provisioned by MGPGIDS).
11. If there is any dispute arising during execution of the work, the decision of the under signed is final and binding on the contract.

Note: This quotation notice may be downloaded from the following Websites:

- MGPGIDS Website <https://mgpgi.py.gov.in>
- DHFWS, Puducherry Website <https://health.py.gov.in>

S P K Kennedy Babu

(Dr. S. P. K. KENNEDY BABU)
DEAN

To

1. The Director,
Directorate of Health and Family Welfare Services,
Puducherry,
2. The Executive Engineer, B & R North / Central / P.H. Division /
/ NH / Special Buildings Division - I / II, PWD, Puducherry.
3. The Executive Engineer, Puducherry Municipality / Oulgaret
Municipality, Puducherry.
4. The Executive Engineer, Pondicherry Technical University (PTU) / Kindly arrange to display the
Veterinary College (RIVER) / Govt. Medical College (IGMC&RI) enclosed quotation notice in your
/ Smart City, Puducherry. office notice board and Website
5. The Executive Engineer, CPWD, JIPMER Campus, Puducherry. for giving wide publicity please.
6. The Puducherry Govt. Regd. Registered Civil Association,
No.3, I Cross, Thilagar Nagar, Puducherry
7. Notice Board / Work File, MGPGIDS, Puducherry.

Copy to:

1. Programmer, MGPGIDS for uploading on MGPGIDS Website.
2. The Assistant Registrar (F & A) MGPGIDS