



No. MGPGIDS/EC/AE/F-316/2025-26/290

Date: 6 MAR 2026

e-TENDERING NOTICE INVITING BID BY REQUEST FOR PROPOSAL (RFP)

On behalf of the Mahatma Gandhi Postgraduate Institute of Dental Sciences, tenders are invited through e-Tendering for "Request of Proposal" by the Dean, MGPGIDS, Puducherry, for Appointment of Project Management Consultant (PMC) for the following work from reputed and experienced Project Management Consultants (PMC). The Agency's after purchasing the valid ikey and Digital signature Certificate can only be able to download the Tender Notice, Request For Proposal (RFP) and other related documents and upload the bid document online by verifying the Tender Number assigned for the work from <https://pudutenders.gov.in>

Sl. No	Tender No.	Name of Work	Approx. Project Cost (₹)	e-Tender Processing fee (₹)	Earnest Money Deposit (₹)	Eligibility of contractor
(1)	(2)	(3)	(4)		(5)	(6)
01	02/ MGPGIDS/ EC/AE/25-26	Calling of "Request For Proposal (RFP)" for the work of "Construction of Ladies Hostel (additional) Building in MGPGIDS Campus, Indira Nagar, Gorimedu, Puducherry. (SECOND CALL)	9.54 Crore . (inclusive of GST)	₹ 3000/-	₹ 23.75 lac	PMC Agency's, Govt. of India

(i) Availability of Request for Proposal (RFP) / NIT from 11.00 A.M. on 09.03.2026 to 11.00 A.M. on 17.03.2026.

(ii) Last / Closing time for submission of e-tender at 11.00 A.M. on 17.03.2026.

(iii) Date & Time of Opening at 11.30 A.M. on 17.03.2026.

- The Project is to be executed in accordance with CVC norms, GFR and Govt. guidelines.
- The Project works have to be carried out on turnkey basis as per the norms. Interested Public Sector Undertaking of Govt. of India, having expertise in consultancy and execution of related works are requested to participated and send their quotation. The Public Sector Undertaking Corporations are requested to quote the percentage of Charges / Consultancy terms of cost of project.

The Dean, MGPGIDS, Puducherry may reserve the right to change the opening time and date of the Tender for administrative reason by notifying the same in the website.

Tender schedule can be downloaded and submitted online through the website <https://pudutenders.gov.in> only by those contractors, who are having valid ikey and Digital Signature Certificate and the tender schedules cannot be purchased from the Office of the Dean, MGPGIDS, Gorimedu, Puducherry by remitting cash and no prerequisite for issue of tender schedules will be entertained in the Office of the Dean.

The contractors shall submit e-tender processing fee & EMD on or before the closing date and time of submission of tender through online through NEFT/RTGS/DIRECT DEBIT modes only for which necessary challan will be available in the website.

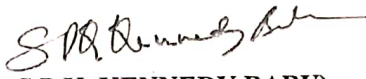
This office will not be responsible for any delay in the realization of e-tender processing fee. The contractors who had downloaded the Tender Schedule from the website shall submit the Tender Schedule online before the scheduled time of submission. **(No tender schedule brought to the Office of the Dean, MGPGIDS for placing in the Tender box is allowed).**

On the scheduled Time & date of opening, the Dean, MGPGIDS authorizes the opening of tender on the notified time. Contractor can access the particulars, after opening of tender in the web site. The Department will not be liable for any delay in submission of tender.

The e-tender processing fee and EMD should be deposited only through **NEFT/RTGS/Direct Debit** mode available in the website. **The e-tender processing & EMD should be drawn in favour of the Dean, MGPGIDS.**

For e-payment assistance please contact ICICI BANK for e-payment help desk guidance in Phone No. 8939202113.

Please contact e-Procurement cell, 3rd floor, Chief Secretariat, e-tender help desk for guidance in Phone No. 0413-2220225 & 1800 3070 2232 (Toll Free) mail id: Support-eproc.pon@nic.in


(Dr. S.P.K. KENNEDY BABU)
DEAN



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REQUEST FOR PROPOSAL

For

Selection of Project Management Consultancy Agency for “Construction of Ladies Hostel (additional) Building for Mahatma Gandhi Postgraduate Institute of Dental Sciences, Indira Nagar, Gorimedu, Puducherry”

(Government of Puducherry Institution)



REQUEST FOR PROPOSAL (RFP)

Ref No. : RFP No. 02/MGPGIDS/EC/AE/25-26

Project Name:

Selection of Project Management Consultancy Agency for “Construction of Ladies Hostel (additional) Building for Mahatma Gandhi Postgraduate Institute of Dental Sciences, Indira Nagar, Gorimedu, Puducherry”.

Name of the Department:

Mahatma Gandhi Postgraduate Institute of Dental Sciences, Indira Nagar, Gorimedu, Puducherry.

Title of Consulting Services:

Comprehensive design for Architectural planning, Engineering design, procurement, quality control and Project Management Consultancy services to be rendered by the PMC.

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1. Abbreviations and Definitions

Abbreviation	Definition
MGPIDS	Mahatma Gandhi Postgraduate Institute of Dental Sciences
PMC	Project Management Consultancy
LTE	Limited Tender Enquiry
MoU	Memorandum of Understanding
AGENCY'S	PMC Agency
PQ	Pre- Qualification
RFP	Request for Proposal
SLA	Service Level Agreement

2. Notice Form – Request for Proposal (RFP)

2.1 About Mahatma Gandhi Postgraduate Institute of Dental Sciences

Pondicherry Dental College was established in the year 1990 in a building with only 2 rooms. It was subsequently renamed as Mahatma Gandhi Dental College & Hospital in the year 1995. Mahatma Gandhi Dental College and Hospital was upgraded to present status as Mahatma Gandhi Post Graduate Institute of Dental Sciences on 08.09.2005 vide G.O.Ms.No.57 of the Govt. of Pondicherry. It is the only Dental Institute in the country in the Govt. sector on par with other leading Medical Institutes in the country. Mahatma Gandhi Postgraduate Institute of Dental Sciences is offering 5 year BDS course (inclusive of one year paid Compulsory Rotatory internship) and 3 year MDS courses in seven specialities.

The Institution has chosen the Motto “knowledge is power” emphasizing that knowledge is the most essential thing to empower a person. Since the inception, 17 batches of students have graduated from this Institution and 10 batches have completed post-graduation (M.D.S). The degrees (BDS and MDS) are recognized by the Dental Council of India, and Ministry of Health Family Welfare, Government of India and this Institute is permanently affiliated to the Pondicherry University (A Central University).

This Institute is an autonomous body under the Govt. of Puducherry, administered by a constituted Board of Governors, headed by Chairman and the Secretary to Govt. (Health), Puducherry, as Vice-Chairman. Within a short period, the Institute has attained the peak with due recognition from all over India. It has been declared as the best dental institution in the country, in the government sector, by successive Presidents of the DCI.

2.2 Request for Proposal

**[MGPIDS Campus, Indira Nagar, Gorimedu, Puducherry],
invites proposals from Project Management Consultancy
Agency for Construction of Ladies Hostel (additional) Building
for Mahatma Gandhi Postgraduate Institute of Dental Sciences.**

3. Calendar of Events

S.N.	Schedule	Due Date
1.	Date of Publication of RFP / availability of RFP from 11.00 AM on	09.03.2026
2.	Submission of queries from agency through e-mail	-
3.	Pre-Bid meeting	-
4.	Submission of response to RFP / last closing date at 11.00 A.M. on	17.03.2026
5.	Notification of Short Listed Vendors & Invitation for Onsite Demonstrations	-
6.	Onsite Demonstrations	-
7.	Final selection / opening date at 11.30 A.M. on	17.03.2026

4. General Instructions to Applicants or agency

This Request for Proposal (RFP) represents a significant opportunity to enter into a strategic partnership with Mahatma Gandhi Postgraduate Institute of Dental Sciences. The RFP will assist in identifying and selecting the preferred agency

The Mahatma Gandhi Postgraduate Institute of Dental Sciences will review and evaluate the submitted proposals. Vendors whose proposals meet the evaluation criteria will be invited to demonstrate their proposed system solutions.

The evaluation process for Proposal will be conducted in stages as defined in Section B of this Request for Proposal (RFP).

- A. Applicants or Agencies are required to submit their proposal via e-mail [insert email address] , as specified in the RFP notice form.**
- B. Pre-bid meeting may take place (virtually as well), if necessary.**
 - i. Purpose of the pre-bid meeting will be to clarify issues and queries regarding this RFP document.
 - ii. All clarifications and interpretations issued by Mahatma Gandhi Postgraduate Institute of Dental Sciences in writing shall be deemed to be part of the bidding documents.
 - iii. Verbal clarification(s) and information given by Mahatma Gandhi Postgraduate Institute of Dental Sciences, or its employees or representatives

- shall not in any way or manner be binding on Mahatma Gandhi Postgraduate Institute of Dental Sciences and shall not alter the terms of the RFP.
- iv. The Applicants or Agencies should submit their pre-bid queries in writing to [insert email address] in as per Annexure – 2.
 - v. Absence at the pre-bid meeting will not be a cause for disqualification of an Applicant or agency.
- C. Applicants or agency are required to make compressed zip/rar files of required documents, which should not exceed 25 MB in size. The compressed zip/rar file should be labelled as –“construction of ladies hostel (additional) Building in MGPIDS Campus” with the following five folders.
- i. Folder containing the pre-qualification form and documents (in pdf format) should be labelled as ‘**Agency Name_Pre-Qualification.**’
 - ii. Folder containing the technical requirement evaluation form and documents (in pdf format) should be labelled as ‘**Agency Name_Technical Evaluation**’
 - iii. Folder containing compliance with the NER feature requirements evaluation form and documents (in pdf format) should be labelled as ‘**Agency Name_NER.**’

4.1 Section A: General Terms and Conditions

The evaluation of interested applicants or Agency will solely be based on the information and supporting documents provided by them in their submitted responses. The responsibility for presenting accurate information and the necessary supporting credentials according to the eligibility criteria lies entirely with the applicants or Agency. No contractual obligation what Agency’s shall arise from this Proposal process.

Binding Clause

All decisions made by Mahatma Gandhi Postgraduate Institute of Dental Sciences regarding this Proposal shall be final and binding on all Applicants or Agency.

Vendor’s Obligations

The applicants or Agencies will be responsible for managing the activities of its personnel and will be solely responsible for any violation.

The applicants or Agencies are expected to maintain a high level of professional ethics and will not act in any manner, which is harmful to Mahatma Gandhi Postgraduate Institute of Dental Sciences interest.

Non-Disclosure Agreement

The parties (Mahatma Gandhi Postgraduate Institute of Dental Sciences and Applicants or Agencies) acknowledge that in the course of negotiating, entering into, and performing this Proposal process, each party has and will have access to the other party's confidential information (as defined later in the confidentiality clause).

The party understands and agrees that the use, misuse, and/or disclosure of such information could harm the other party's interests. Accordingly, the parties agree that, during the term of this Proposal and thereafter, each party may only use and reproduce the other party's confidential information solely for purpose of this Proposal process, and to the extent necessary for such purpose.

The party receiving confidential information shall limit its disclosure to its employees, and consultants, on a need-to-know basis and shall not disclose the confidential information to any third party without the prior written consent of the other party.

Conflict of Interest

The applicants or Agencies shall furnish a full-disclosure statement regarding any conflict of interest that exists, may arise, or are potential, due to prior, current, or proposed contracts, engagements, or affiliations with Mahatma Gandhi Postgraduate Institute of Dental Sciences. Furthermore, such disclosure shall address all potential elements (time frame for service delivery, resource, financial or other) that would adversely impact the ability of the applicants or Agencies to fulfil the requirements of this project.

The applicants or Agencies must not participate in any assignments that have the potential for a conflict of interest.

Scrutiny Process, Placement of Work Order & Payment Process

Applicants or Agencies will sell their civil projects and any other directly to Mahatma Gandhi Postgraduate Institute of Dental Sciences.

Applicable Law

This Proposal shall be governed by the laws and procedures established by the Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.

Jurisdiction of Courts

All legal disputes between the parties shall be subject to the jurisdiction of the courts situated in Puducherry, India only.

4.2 Section B: RFP Response

Part I – Pre-Qualification (PQ) Eligibility Criteria

Applicants or Agencies need to meet pre-qualification eligibility criteria to express their interest in this Proposal. They must enter all the details in the Pre-Qualification checklist (Annexure – 3) and e-mail the necessary certificates/documents as specified. Applicants or Agencies not qualifying the PQ eligibility criteria will be rejected for the further Proposal evaluation process.

PQ Eligibility Criteria along with certificates/documents to be submitted by the Agency for Pre-Qualification are mentioned below:

QCBS TECHNICAL EVALUATION			
Sl. No.	Eligibility Criteria	Sub-Criteria / Breakup	Max Marks
STAGE A:-			
1(a)	Experience of Bidder in Civil Construction works (Work Order & Completion Certificate required)	Upto 30 Years: 03 Marks 30 to 60 Years: 05 Marks Above 60 Years: 10 Marks	10
1(b)	Cumulative Value of EPC/ PMC Project in Single Work Completed $\geq$ ₹ 500 Cr (in last 10 years) (Completion Certificate + Work Orders)	$\geq$ ₹1000 Cr: 10 Marks > ₹700 Cr up to ₹1000 Cr: 07 Marks > ₹500 Cr up to ₹700 Cr: 03 Marks	10
1(c)	In a single project of hospital/ medical college valuing at-least ₹ 50 Cr. for which Procurement & Installation of Equipment executed in last 10 years.	Project Cost: $\geq$ ₹100 Cr: 10 Marks > ₹75 Cr up to ₹100 Cr: 05 Marks > ₹50 Cr up to ₹75 Cr: 03 Marks	10

1(d)	Experience of Construction of Green Building (GRIHA/ LEED/ IGBC)	1 project with GRIHA 4 Star / LEED Platinum / IGBC Platinum: 05 Marks 2 projects with GRIHA 3 Star / LEED Gold / IGBC Gold: 03 Marks 3 projects with GRIHA 3 Star / LEED Silver / IGBC Silver: 01 Mark	05
2	Average Annual Turnover (FY 2022-23 to 2024-25) (CA Certified)	> ₹700 Cr: 05 Marks > ₹700 Cr up to ₹800 Cr: 03 Marks > ₹500 Cr up to ₹700 Cr: 01 Marks	05
3	Minimum Qualification of Professionals (Degree + 5 years' Experience) (HR Certified)	Civil Engineers: ≥50 Nos.: 03 Marks 31-50 Nos.: 02 Marks MEP Engineers/Architects: ≥20 Nos.: 02 Marks 10-20 Nos.: 01 Marks	05
4	Net Worth (FY 2024-25)	≥ ₹200 Cr: 5 Marks ₹150-200 Cr: 3 Marks < ₹100 Cr: 1 Mark	05
5	MoU Rating in Last 3 Years.	Very Good: 10 Marks Good: 05 Marks < Good: 0 Mark	10
		Technical Score (Stage A) =	60 Marks

STAGE B:-

5	Presentation about the Organization & Project Approach	Profile & Single Hospital/ Medical College project >1000 Cr.: 10 Marks High-rise Building (G+7) Experience: 10 Marks Concept Design & Understanding: 10 Marks Proposed Detailed Execution Plan: 5 Marks Methodology & Approach (QA/QC/Planning/Execution): 5 Marks	40
Technical Score (Stage B) =			40 Marks
TOTAL = [Stage A + Stage B] =			100 Marks

All Agencies who meet the PQ Eligibility Criteria will qualify for “**Round 1**” and will be called “**Applicants or Agencies – Round 1**”. Round – 1 is the evaluation process comprised of a Technical Proposal. Technical proposal criteria comprise 100 marks.

S. No.	Technical Evaluation Criteria	Measurement Parameters	Max Marks	Supporting documents
4.	Team Composition	Key experts should be on the payroll of the applicant or Agency for at least 6 months: 1. Project Manager - Qualification- MBA/MDRA with PhD or equivalent from a recognised University or Institution. - Experience- 5 years’ experience with at least 2 years’ experience in the health sector/ Health IT/ IT Sector with experience in large IT project implementation.	15 Marks (5 marks each)	Detailed resume as per the RFP format outlining the Qualifications and Experience (Annexure – 10)

S. No.	Technical Evaluation Criteria	Measurement Parameters	Max Marks	Supporting documents
		- Skill Set/Competency and Certifications- Project Management Certificate and other equivalent certificate. Understands digital health solutions, accessible barrier free environment RPWD, health IT standards, and execution of healthcare processes. 2. Technical Module Lead - Qualification- M.E, M. Tech, PhD, MBA/ B.Tech/B.E or equivalent from a recognized University or Institution. - Experience- 5 years experience with at least 3 years as an architect in the Health sector/ Civil Sector. - Skill Set/Competency and Certifications- Training certificates 3. Project Head The General Manager of the Head should be a qualified Engineer from reputed Institute like IIT / NIT with experience not less than 20 years.		

Part IV –On site Demonstration

Mahatma Gandhi Postgraduate Institute of Dental Sciences will shortlist Applicants or Agencies based on the overall score received in 'Round-1': i.e., **Part II – Evaluation of Technical Proposal**

The weightage for the scores is given in 4.3 Section C below. The shortlisted applicants or Agencies shall be referred to as **“Applicants or Agencies – Round 2”**. Agencies – Round 2 will be called for an Onsite Demonstration at a designated location, date & time.

The purpose of the onsite demonstration would be to observe the EMR system's features, functionality, and user interface and validate self-evaluation provided by the Agencies against each module

4.3 Section C: Evaluation Process

The **“Composite Score”** is the weighted score of the Evaluation of the Technical Proposal and Onsite Demonstration.

The weightage against each evaluation criteria is as follows:

Evaluation Criteria	Maximum Marks	Weightage
Part I - Evaluation of Technical Proposal	100	50%
Part II - On site Demonstration**	100	50%
Weighted Total		100%

** Note: Only Agencies shortlisted based on the total marks of Part II will be invited for the Onsite Demonstration (Applicants or Agencies – Round 2).

Financial Evaluation

All Applicants or Agencies – Round 2, after the Onsite Demonstration will be asked to submit two pricing options as mentioned in Annexure – to aid the decision-making process. Please refer to Annexure – for key terms and SLAs should be used by Agencies for pricing.

The final selection would be based on Composite Score as described in this section and the Civil project pricing submitted by the Agencies after the Onsite Demonstration.

4.4 Section D: Letter of Award

Mahatma Gandhi Postgraduate Institute of Dental Sciences will notify the qualified applicant or Agency based on the above selection criteria described in Section 4.3. A contract between Mahatma Gandhi Postgraduate Institute of Dental Sciences and Applicant or Agency will be executed subsequently.

The draft Letter of Award is attached in Annexure – 12.

4.5 Section E: Term of Reference

a. Project Background

About Ladies Hostel (additional) Building:

Existing ladies hostel is available occupancy strength of 76 Students during the 40 Student admissions. Now 125 Student admissions is increased and no sufficient space for Hostel care to newly admission Student has been started from 2023-24 AY onwards. Hence this proposal is very much necessitated.

5. Annexures

Annexure – 2 Pre-Bid Query Form

S.No.	Clause No., Page No.	Original clause as in RFP document	Point on which Clarification required	Reason for amendment (if any)

Annexure – 3 Pre-Qualification Checklist

S.No	Parameter	Details	Documents Attached
1.	Name of Company/ Firm/Organisation		NA
2.	Certificate of registration /Certificate of incorporation	Attach document	Yes/No
3.	Certificate of annual turnover authenticated by a statutory auditor for the last three financial years as per annexure 4	Attach document	Yes/No
4.	PAN No.	Attach a copy of PAN Registration	Yes/No
5.	GST No.	Attach a copy of the GST registration	Yes/No
6.	Undertaking for the number of employees on the payroll of the organization on the letterhead of the organization with the signature, name, and designation of the authorized signatory (G.M. of the organization).	Attach document	Yes/No
7.	Work order document of five referenceable sites with at least three different organizations	Attach document	Yes/No
8.	Undertaking on non- Judicial stamp paper of INR. 100/-, duly notarized of not being blacklisted by any Government Organization/PSU. As per annexure 7	Attach document	Yes/No
9.	Undertaking on letterhead of the organization for the number of implementation sites as per annexure 6	Attach document	Yes/No
10.	Undertaking on the letterhead of the organization for not allowing any consortium or sub-contract for any part of the RFP	Attach document	Yes/No

Annexure – 4 Financial Turnover Certificate

Sr. No.	Financial Year	Annual Revenue (INR)
1.	FY 2024-2025	
2.	FY 2023-2024	
3.	FY 2022-2023	

Certificate from the Statutory Auditor

This is to certify that (Name of the organisation) has received the payments shown above against the respective years on account of implementation services related to Healthcare Information Technology only.

Name of the audit firm:

Seal of the audit firm

Date:

(Signature, name, and designation of the authorised signatory)

Note: Please do not attach any printed Annual Financial Statement.

Annexure – 7 Non-Blacklisting/ Debarment declaration

<Location, Date>

To

[Designation]

[Address]

Subject: Non-Blacklisting/ Debarment declaration in connection with RFP No:

Dear Sir,

This is to notify you that our Firm/ Company/ Organisation <provide Name of the Firm/ Company/ Organisation> intends to submit a proposal in response to an invitation for RFP No: _____, dated _____ for Proposal of Selection of Agency for Mahatma Gandhi Postgraduate Institute of Dental Sciences. In accordance with the above we declare that:

- a) We are not involved in any litigation that may have an impact of affecting or compromising the delivery of services as required.
- b) We are not blacklisted/ debarred by any Central/ State Government/ agency of Central/ State Government of India / Public Sector Undertaking/ any Regulatory Authorities in India for any kind of fraudulent activities.

Sincerely,

Name [Applicants or Agency Name]

Title

Signature

Seal

Annexure – 9 Experience

Declaration on organisation Letterhead

Client Name:		
Project Name and Brief Scope of Work:		Project Location:
Name of Project :		
Phone Number:		
Email Id:		
Project Start Date (DD/MM/YYYY)	Project End Date (DD/MM/YYYY)	Approx. Value of Services (INR)

Note: Please fill annexure 9 for each completed Project.

Annexure – 10 Team Composition Resume Format

1. Position Title			
2.	Name of Expert:		
3.	Education	College or University Attended	Degree
			Year
4.	Relevant skills:		
5.	Other Training		
	Employment Record: Years of work experience		
	Tenure:		
	Employer:		
	Position held		
	Tenure:		
	Employer:		
	Position held:		
6.	Detailed description of the Project handled (upto 2 projects):		
	Name of Assignment: Year: Location: Client: Main project features: Position held:		

Certification:

I certify that to the best of my knowledge and belief, this resume correctly describes my qualifications and my experience. I understand that any willful misstatement or misrepresentation herein may lead to non-Proposal.

Date:

Day/Month/Year

(Signature of employee)

(Signature and name of the authorized signatory of the Applicant)

Annexure – 12 Letter of Award

Letter of Award

Letter No: XXXXXXXXXX

Date: _____

[Applicants or Agency Name & Address]

Kind Attn: XXXXXXXXX

Subject: Selection of _____

Dear [Addressee Name],

We are pleased to inform you that your firm has been selected by Mahatma Gandhi Postgraduate Institute of Dental Sciences as an Agency for the

You are requested to acknowledge receipt of this letter and submit a signed and sealed copy of each paper of this letter, along with annexures, within seven working days from the date of issuance of this letter. Upon receipt of your signed letter, we will initiate the contracting process between Mahatma Gandhi Postgraduate Institute of Dental Sciences and [Agency Name].

Thank you for your participation in the RFP process. We look forward to working with you.

Sincerely,

[Authorised representative name, designation]

General Terms and other Conditions

1. Confidentiality

The PMC AGENCY'S and their personnel shall not, either during the Proposal period or after expiration of this contract, disclose any proprietary or confidential information relating to the services, contract or business or operations of Mahatma Gandhi Postgraduate Institute of Dental Sciences without the prior written consent of Mahatma Gandhi Postgraduate Institute of Dental Sciences.

2. Use of Hospital Logo / Information

Mahatma Gandhi Postgraduate Institute of Dental Sciences shall provide explicit marketing and communication guidelines for AGENCY's to communicate their Proposal status. No AGENCY'S will use Mahatma Gandhi Postgraduate Institute of Dental Sciences logo or communicate the Proposal status outside these guidelines. Any deviation from the guidelines will need explicit written approval from the Mahatma Gandhi Postgraduate Institute of Dental Sciences team.

3. Termination of Proposal

Mahatma Gandhi Postgraduate Institute of Dental Sciences reserves the right to withdraw/ terminate the Proposal of Agency in any of the following circumstances at any point in time:

- i. The Agency's getting blacklisted by the Government of India/State government /Central PSU
- ii. The Agency's becoming insolvent, or bankrupt, a resolution is passed for the winding up of the organization.
- iii. Information provided to Mahatma Gandhi Postgraduate Institute of Dental Sciences is found to be incorrect.
- iv. Proposal conditions are not met within the specified period.
- v. Misleading claims about the Proposal status are made.
- vi. Not complying with Mahatma Gandhi Postgraduate Institute of Dental Sciences defined marketing and communication guidelines
- vii. Clear evidence is received that Agency's has breached copyright laws/ plagiarized from another source.
- viii. Evidence of unethical practices to secure the business.
- ix. Inability to execute the work.

4. Placement of work order & Payment Process

The PMC Agency's can discuss the scope of work of implementation and finalize the payment terms and conditions with the Mahatma Gandhi Postgraduate Institute of Dental Sciences for deployment and implementation of the project.

5. Applicable Law

This Proposal shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.

6. Jurisdiction of Courts

All legal disputes between the parties shall be subject to the jurisdiction of the Courts in Puducherry, India.

Annexure – 13 Key Terms of Engagement between Agency and Hospital

This Annexure contains key terms of engagement between Agencies and Mahatma Gandhi Postgraduate Institute of Dental Sciences. The specific engagement terms will be finalized between and Mahatma Gandhi Postgraduate Institute of Dental Sciences and Oncology Agency at the time of agreement.

Implementation Timelines	
Project Implementation	Start Date: End Date:
Project Implementation Team	Project Head: <Name> Project Manager: <Name> Application Expert: <Name> Technical Expert: <Name>

Table 13-1: Downtime Penalty

Any downtime for reasons attributable to the Agency beyond the delivery/installation (where applicable) schedule as per the scope of work will render the Agency liable for penalties or termination. This shall be computed based on the number of hours the EMR is non-functional / non-available / non-responsive during a defined quarter.

Table 13.2: Minimum Data Transfer Obligations on Agency Termination

1. Agency has to give exclusive ownership of all data collected and stored till date to the Mahatma Gandhi Postgraduate Institute of Dental Sciences.
2. Agency has to transfer all types of data including all patient information with complete medical records, billing information, and any other relevant data related to Mahatma Gandhi Postgraduate Institute of Dental Sciences.
3. Agency should provide a detailed list of all data elements that will be transferred, including data types, formats, and any associated metadata.
4. Agency should provide the data as per the defined format and obligated to ensure that the transferred data is accurate, complete, and free from any errors or defects.
5. The Agency should provide documentation or training on how to access and use the transferred data, including any necessary passwords, encryption keys, or other security measures.
6. The Agency should work closely with the new vendor to ensure a smooth transition of the data and to address any issues that may arise during the handover process.

